

Republic of the Philippines  
**GUIMARAS STATE COLLEGE**  
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION  
REGIONAL OFFICE NO. 6  
Electronic copy to be submitted to the CSC.FO must be in MS Excel format  
**RECEIVED**  
BY LED M. AGENGA, JR.  
HUMAN RESOURCE SPECIALIST II  
DATE: 29 JUL 2020 2:46 pm

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the GUIMARAS STATE COLLEGE in the CSC website

MA. RECHEL A. PILLORA  
HRMO

Date: 7/28/2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer II	GSCB-ADOF2-40-2020	11	22,316.00	Bachelor's Degree relevant to the job	None Required	None Required	CS Professional/ Second Level Eligibility/ RA 1080	N/A	Guimaras State College Procurement Office
2	Nothing follows...									
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 7, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and Diploma
5. Photocopy of Seminars and Trainings Attended

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. RECHEL A. PILLORA  
AO III/HRMO  
Guimaras State College  
[hrmo@gsc.edu.ph](mailto:hrmo@gsc.edu.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.